

**CITY OF LOWELL  
RECREATION DEPARTMENT  
APPLICATION FOR EMPLOYMENT**

**FILL OUT BOTH SIDES  
USE PEN ONLY**

**Positions Applied For:**

(Number 1, 2, 3 in order of preference. This will help determine what you are most interested in doing for us.)

**General Year Round Program Staff**

**Aquatics Program Staff**

Manager \_\_\_\_\_  
Coordinator \_\_\_\_\_  
Supervisor \_\_\_\_\_  
Staff \_\_\_\_\_

**SUMMER SEASON ONLY**

Water Coordinator or Asst. \_\_\_\_\_  
WF Lifeguard Manager \_\_\_\_\_  
Waterfront Lifeguard \_\_\_\_\_

**SUMMER or WINTER SEASON**

Pool Lifeguard Manager \_\_\_\_\_  
Swim Lesson Instructor \_\_\_\_\_  
Swim Lesson WSI Aid \_\_\_\_\_  
Pool Lifeguard \_\_\_\_\_

What are your special skills? (i.e. music, arts and crafts, sports, etc.) \_\_\_\_\_

Are you First Aid, CPR/AED or Aquatics Certified? If so, please list the valid certifications you have.

When do your certifications expire? Please note we need copies of all certifications at the interview.

**PLEASE PRINT THE BELOW INFORMATION NEATLY AND CLEARLY IN PEN**

NAME: \_\_\_\_\_  
(First) (Middle) (Last) (LEGAL NAME ONLY)

ADDRESS: \_\_\_\_\_ CITY/TOWN: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ SOC. SEC. #: \_\_\_\_\_ RACE: \_\_\_\_\_  
(WRITE CLEARLY) (REQUIRED FOR AN INTERVIEW) (OPTIONAL)

BIRTH DATE: \_\_\_\_\_ M F  
(CIRCLE ONE)

EARLIEST START DATE: \_\_\_\_\_ LAST DAY OF WORK: \_\_\_\_\_

WILL YOU HAVE A VEHICLE WITH YOU AT WORK, OR WILL YOU BE DROPPED OFF? \_\_\_\_\_

SCHOOL: \_\_\_\_\_ CURRENT GRADE: \_\_\_\_\_

LIST ANY SPORTS, CLUBS OR ORGANIZATIONS YOU HAVE EVER BELONGED TO: \_\_\_\_\_

HAVE YOU EVER WORKED FOR THE RECREATION DEPARTMENT BEFORE? YES NO  
(CIRCLE ONE)

IF SO, WHEN AND WHERE? \_\_\_\_\_

WHAT DO YOU FEEL YOU HAVE TO OFFER THE RECREATION DEPARTMENT? \_\_\_\_\_

**Emergency Contact Info**

Name Relationship Phone Address

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1.) Is your contact the same from previous years of employment, i.e. phone and address?    YES        NO        N/A

2.) Do you have any upcoming conflicts that will keep you from working scheduled hours, for instance sports, vacation, second jobs, or other commitments? Specific Details Required. \_\_\_\_\_  
\_\_\_\_\_

3.) What is an acceptable reason to miss work? \_\_\_\_\_

4.) What size shirt do you prefer? \_\_\_\_\_

5.) Do you understand the need for rules, and will you follow the rules that are set up for employees?    YES        NO

**Recreation Position Information**

Manager, Coordinator, and Supervisor positions require CPR/AED for the Professional Rescuer or the equivalent and a First Aid certification. Failure to obtain one prior to work will result in termination or demotion. A valid American Red Cross card, or proof of enrollment in a class must be provided by the applicant at the time of interview in order to be hired for such positions.

**Aquatics Position Information**

All Aquatics positions require certifications. Failure to obtain certifications prior to work will result in termination or demotion. A valid American Red Cross card, or proof of enrollment in a class must be provided by the applicant at the time of interview in order to be hired for such positions.

**Position**

Lifeguard	American Red Cross Lifeguard class or equivalent
Waterfront Lifeguard	American Red Cross Lifeguard class or equivalent, plus Waterfront Lifeguard Certification
Pool Lifeguard Manager	All Lifeguard Certifications plus a Lifeguard Manager Class
Waterfront Lifeguard Manager	All Waterfront Lifeguard Certifications, plus a Lifeguard Manager Class
WSI Aide	All Lifeguard or Waterfront Certifications plus a WSI Aide Certification
Water Safety Instructor (WSI)	All Lifeguard or Waterfront Certifications plus a WSI Certification
Coordinator	All of the above Certifications. Lifeguard Instructors and IT preferred.

**FAILURE TO FOLLOW ANY OF THE ABOVE MAY RESULT IN DISCIPLINARY ACTION OR TERMINATION. DIRECT DEPOSIT IS REQUIRED. FAILURE TO HAVE DIRECT DEPOSIT MAY RESULT IN TERMINATION OR NOT BEING REHIRED FOR FUTURE WORK.**

QUESTIONS FOR US: \_\_\_\_\_

PRINT YOUR NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_